



Northumberland

County Council

Your ref:

Our ref:

Enquiries to: Sean Nicholson

Email: sean.nicholson@northumberland.gov.uk

Tel direct: (01670) 622605

Date: 31 May 2019

Dear Sir or Madam,

Your attendance is requested at a meeting of the **CORPORATE SERVICES AND ECONOMIC GROWTH OVERVIEW AND SCRUTINY COMMITTEE** to be held in **Committee Room 1, County Hall, Morpeth** on **MONDAY, 10 JUNE 2019** at **10.00 a.m.**

Yours faithfully,

Daljit Lally

Chief Executive

To the members of the Corporate Services and Economic Growth OSC comprising Councillors D. Bawn (Chairman), L. Grimshaw (Vice-Chairman), J. Beynon, T. Cessford, K. Parry, M. Robinson, G. Roughead, C. Seymour, E. Simpson and I.C.F Swithenbank

Portfolio Holders: P. Jackson and N. Oliver



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AGENDA

PART I

It is expected that the matters included in this part of the agenda will be dealt with in public.

1. MEMBERSHIP AND TERMS OF REFERENCE

The Committee are asked to note the following membership and terms of reference for the Corporate Services and Economic Growth OSC which were agreed by Council on 1 May 2019.

Chairman: D. Bawn

Vice Chairman: L. Grimshaw

Quorum - 3

Beynon, J. Cessford, T. Parry, K. Robinson, M.	Roughead, G. Seymour, C. Simpson, E. Swithenbank, I.C.F.
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Terms of Reference

- (a) To maintain an overview of the Council's Annual Budget and Budgetary Management via the Medium Term Financial Plan.
- (b) To review the state of Northumberland and the County Council's activity in delivering its Corporate Plan.
- (c) To maintain an overview of the Council's performance management arrangements; highlighting areas of poor performance and monitoring recovery delivery plans.
- (d) To maintain an overview of the Management Agreements in place between the Council and Arch (Northumberland Development Co).
- (e) To monitor, review and make recommendations about:
 - Corporate Services: Organisational Development, Health and Safety, ICT Strategy, Corporate Governance, Financial Services, Procurement Strategy, Risk Strategy, Shared and Traded Services;
 - Partnership development co-ordination with local organisations;
 - Relationships with external bodies;
 - Regeneration and Economic Development;
 - Strategic Transport Network and Infrastructure;
 - Employability, Skills, and removing barriers to work;
 - Capital Programme and Asset Management, and

- Support to VCS organisations and the Council's relationship with town and parish councils

2. APOLOGIES FOR ABSENCE

3. MINUTES

Minutes of the meeting of the Corporate Services and Economic Growth OSC held on 1 April 2019, as circulated, to be confirmed as a true record and signed by the Chairman.

4. DISCLOSURE OF MEMBERS' INTERESTS

Unless already entered in the Council's Register of Members' interests, members are required to disclose any personal interest (which includes any disclosable pecuniary interest) they may have in any of the items included on the agenda for the meeting in accordance with the Code of Conduct adopted by the Council on 4 July 2012, and are reminded that if they have any personal interests of a prejudicial nature (as defined under paragraph 17 of the Code Conduct) they must not participate in any discussion or vote on the matter and must leave the room.

N.B. Any member needing clarification must contact the Legal Services Manager, Liam Henry on Tel: 01670 623324. Please refer to the guidance on disclosures at the rear of this Agenda letter.

5. FORWARD PLAN OF KEY CABINET DECISIONS

To advise the Committee of forthcoming reports to be considered by the Cabinet. (Schedule enclosed as Appendix A).

6. CABINET REPORTS PREVIOUSLY CONSIDERED BY THE COMMITTEE

To advise members of Cabinet decisions regarding issues previously commented on and been subject of report by this Committee. (Circulated for information only as Appendix B).

7. SCRUTINY OF CABINET REPORTS

The following reports will be considered by the Cabinet on 11 June 2019. The Committee are asked to comment on the proposals contained in the reports. Those comments will be presented to the Cabinet by the Chairman.

Devolution of the Adult Education Budget to the North of Tyne Combined Authority

To outline to Cabinet the legal process to secure the devolution of the Adult Education Budget (AEB) to the North of Tyne Combined Authority (NTCA) for the academic year

2020/21 onwards. (Report enclosed as Appendix C).

The Cabinet Members requested to attend for this item is Councillor Peter Jackson, Leader of the Council

8. OVERVIEW AND SCRUTINY REPORTS

Annual Update Report for Workforce

The purpose of this report is to provide an annual position statement in relation to workforce related areas of assurance, workstreams/associated action plans and progress to date within key areas for Northumberland County Council for the full financial year of 2018/19; provide members with an overview of the monitoring and actions taken during the period from 1st April 2018 to 31st March 2019 in accordance with the Council's Whistleblowing Policy for employees, and to provide assurance to the Committee that there is provision and monitoring in place to achieve necessary Key Performance Indicators relating to the workforce on an ongoing basis. (Report enclosed as Appendix D).

The Cabinet Members requested to attend for this item is Councillor Nick Oliver - Corporate Services and Cabinet Secretary

9. REPORT OF THE SCRUTINY CO-ORDINATOR

Corporate Services and Economic Growth Overview and Scrutiny Committee Work Programme and Monitoring Report

The Overview and Scrutiny Committee operates within a work programme which is agreed at the start of the Council year. The programme is reviewed at each meeting so that it can be adjusted to reflect the wishes of the Committee and take account of any changes to the latest Forward Plan (which outlines decisions to be taken by the Cabinet). The Committee is asked to review and note its work programme for the 2019/20 council year. (Report enclosed as Appendix E).

10. URGENT BUSINESS (IF ANY)

To consider such other business as, in the opinion of the Chairman, should, by reason of special circumstances, be considered as a matter of urgency.

IF YOU HAVE AN INTEREST AT THIS MEETING, PLEASE:

- Declare it and give details of its nature before the matter is discussed or as soon as it becomes apparent to you.
- Complete this sheet and pass it to the Democratic Services Officer.

Name (please print):
Meeting:
Date:
Item to which your interest relates:
Nature of Registerable Personal Interest i.e. either disclosable pecuniary interest (as defined by Annex 2 to Code of Conduct or other interest (as defined by Annex 3 to Code of Conduct) (please give details):
Nature of Non-registerable Personal Interest (please give details):
Are you intending to withdraw from the meeting?

1. Registerable Personal Interests – You may have a Registerable Personal Interest if the issue being discussed in the meeting:

- a) relates to any Disclosable Pecuniary Interest (as defined by Annex 1 to the Code of Conduct); or
- b) any other interest (as defined by Annex 2 to the Code of Conduct)

The following interests are Disclosable Pecuniary Interests if they are an interest of either you or your spouse or civil partner:

- (1) Employment, Office, Companies, Profession or vocation; (2) Sponsorship; (3) Contracts with the Council; (4) Land in the County; (5) Licences in the County; (6) Corporate Tenancies with the Council; or
- (7) Securities - interests in Companies trading with the Council.

The following are other Registerable Personal Interests:

- (1) any body of which you are a member (or in a position of general control or management) to which you are appointed or nominated by the Council; (2) any body which (i) exercises functions of a public nature or (ii) has charitable purposes or (iii) one of whose principal purpose includes the influence of public opinion or policy (including any political party or trade union) of which you are a member (or in a position of general control or management); or (3) any person from whom you have received within the previous three years a gift or hospitality with an estimated value of more than £50 which is attributable to your position as an elected or co-opted member of the Council.

2. Non-Registerable Personal Interests - You may have a non-registerable personal interest when you attend a meeting of the Council or Cabinet, or one of their committees or sub-committees, and you are, or ought reasonably to be, aware that a decision in relation to an item of business which is to be transacted might reasonably be regarded as affecting your well being or financial position, or the well being or financial position of a person described below to a greater extent than most inhabitants of the area affected by the decision.

The persons referred to above are: (a) a member of your family; (b) any person with whom you have a close association; or (c) in relation to persons described in (a) and (b), their employer, any firm in which they are a partner, or company of which they are a director or shareholder.

3. Non-Participation in Council Business

When you attend a meeting of the Council or Cabinet, or one of their committees or sub-committees, and you are aware that the criteria set out below are satisfied in relation to any matter to be considered, or being considered at that meeting, you must : (a) Declare that fact to the meeting; (b) Not participate (or further participate) in any discussion of the matter at the meeting; (c) Not participate in any vote (or further vote) taken on the matter at the meeting; and (d) Leave the room whilst the matter is being discussed.

The criteria for the purposes of the above paragraph are that: (a) You have a registerable or non-registerable personal interest in the matter which is such that a member of the public knowing the relevant facts would reasonably think it so significant that it is likely to prejudice your judgement of the public interest; **and either** (b) the matter will affect the financial position of yourself or one of the persons or bodies referred to above or in any of your register entries; **or** (c) the matter concerns a request for any permission, licence, consent or registration sought by yourself or any of the persons referred to above or in any of your register entries.

This guidance is not a complete statement of the rules on declaration of interests which are contained in the Members' Code of Conduct. If in any doubt, please consult the Monitoring Officer or relevant Democratic Services Officer before the meeting.